

## TERMS OF REFERENCE FOR CONSULTANTS

1. The consultants will be individual consultants, selected and engaged in accordance with the ADB Procurement Policy (2017, as amended from time to time) of the Asian Development Bank (ADB) and other arrangements satisfactory to ADB for the engagement of consultants. A consultant firm may be hired to conduct a survey and accompanying study if it is required by the technical assistance (TA). The terms of reference for up to 38 international and 370 national consultant person-months are outlined below. Also outlined below are the terms of reference for 35 person-months for consultant firms for survey work.
  - A. Economics Consultants: Long-Term National Individual Consultants (110 person-months)
2. The consultants will
  - (i) prepare short papers on topics identified during TA implementation;
  - (ii) assist ADB staff in data collection, analysis, and writing on topics identified during TA implementation;
  - (iii) prepare and maintain knowledge database/repository;
  - (iv) conduct desk research on specific sectors and topics as required;
  - (v) develop and implement a management information system for the TA;
  - (vi) assist in preparation for workshops, seminars, and conferences; and
  - (vii) participate in TA missions, as required.
  - (viii) provide support in undertaking economic analyses;
  - (ix) render assistance in acquisition of the necessary inputs in the studies including data, literature, survey, development plans, policy materials, and up-to-date information relevant to the studies;
- B. Economists/Infrastructure/Industry and Trade/Regulatory Experts: Short-Term/Long-Term National Individual Consultants (260 person-months)
3. The consultants will
  - (i) provide specialized inputs on selected sectors, states, and crosscutting themes; and
  - (ii) prepare infrastructure framework plans, state vision documents, business and regulatory environment studies, corridor studies, policy briefs etc
  - (iii) assist in organizing conferences, events and knowledge seminars
- C. Economists: International Individual Consultants (38 person-months)
4. International consultants will be hired on a needs basis. They will
  - (i) review papers and provide advisory inputs as part of subcommittees or as peer reviewers;
  - (ii) ensure international best-practice policies are taken into account in the studies; and
  - (iv) participate at workshops and seminars, as required, and provide inputs to evaluate the TA before completion.
- D. Consultant Firms: Survey-based Study (35 person-months)
5. A firm may be recruited to undertake an in-depth survey-based study and for preparation of survey instruments, including sampling design, field operations, and data processing. The

survey will cover households and/or enterprises, as appropriate. The firm will perform the following activities, as defined by ADB staff:

- (i) Develop the methodology and detailed outline for the identified study
- (ii) Prepare a literature survey for the study, design appropriate questionnaire to cover all the survey objectives, prepare supervisors' and enumerators manuals and training materials for enumerators.
- (iii) Develop an appropriate, workable structure for the survey, given a specific budget and target population.
- (iv) Undertake survey operations within an agreed time period
- (v) Ensure that the sampling design is accurately implemented and that measurement errors are minimized in the survey process
- (vi) Validate and process the survey data and deliver the validated survey data by the date agreed
- (viii) Perform a complete analysis of the data and prepare the study report